



**INVITATION TO TENDER
COMPILATION OF NEWSLETTER
TENDER NO: MM – 056/14/15**

REQUEST FOR TENDERS

Tenders are hereby invited from suitably qualified service providers to compile a newsletter for 4 quarters for Ingwe Municipality.

This tender will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows: **80 – Price, 20 - BBBEE**. Late or faxed quotes will not be accepted and the Ingwe Municipality reserves the right not to make an appointment with the bidder. Failure to comply with the above conditions will invalidate your offer.

COMPULSORY BRIEFING

Tender documents can be obtained from the Supply Chain Unit at a compulsory briefing meeting that will be held on the **29th September 2014 at 10:00 am** at Ingwe Municipality. The cost of the bid document is **R110.00** which is non-refundable.

DOCUMENTS TO BE SUBMITTED WITH THE TENDER:

- Valid tax clearance certificate
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other). A letter of exemption can be obtained from the Municipality for incumbents who do not pay for services together with a letter of proof of residency.
- Certified copy of a certificate of Company Registration with the Registrar of Companies and CC's (CK).
- Certified copy of B-BBEE certificate
- Certified copies of ID's.

ENTERED 25 SEP 2014

CLOSING DATE:

Tender documents must be submitted in a sealed envelope clearly marked with the Tender number and closing date and dropped off in the tender box at the **Ingwe Municipality Offices, Main street, Creighton** by no later than **06th October 2014** before 12h00.

Enquiries may be directed to the following persons during office hours (08:00 – 16:30)

Procedure related enquires: Manelisi Dlamini (039 833 1038)

Technical Enquiries: D.P Zaca (039 833 1038)



N.C. VEZI
Municipal Manager

ENTERED 2 5 SEP 2014

ENTERED 2 5 SEP 2014

ENTERED 2 5 SEP 2014